

A meeting of the **CABINET** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 15 DECEMBER 2005** at **11:30 AM** and you are requested to attend for the transaction of the following business:-

FOR INFORMATION ONLY

APOLOGIES

**Contact
(01480)**

1. MINUTES (Pages 1 - 8)

To approve as a correct record the Minutes of the meeting held on the 24th November 2005.

**Mrs H Taylor
388008**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 below.

3. IMPLEMENTING ELECTRONIC GOVERNMENT STATEMENT 2005
(Pages 9 - 38)

To consider a report by the Head of Information Management seeking approval for the content of the Council's Implementing Electronic Government (IEG) Statement 2005.

**C Hall
388116**

4. CALL CENTRE PERFORMANCE AND PROPOSED CHANGES TO CALL HANDLING ARRANGEMENTS (Pages 39 - 44)

To consider a report by the Director of Commerce and Technology on levels of performance achieved by the call centre in its first month of operation and seeking approval for certain changes in call-handling arrangements.

**D Oliver
388309**

5. BLACK AND MINORITY ETHNIC (BME) HOUSING STRATEGY
(Pages 45 - 46)

To consider a report by the Head of Housing Services seeking approval for the draft Black and Minority Ethnic Housing Strategy 2005/06.

**J Barrett
388203**

(A copy of the Draft Strategy has been appended separately to the agenda)

6. NUISANCE VEHICLES (Pages 47 - 54)

To consider a report by the Public Health Manager on powers from the DVLA to remove untaxed vehicles from the public highway.

**J Allan
388281**

7. PUBLIC CONVENIENCES

- (a) **PUBLIC CONVENIENCES ADVISORY GROUP** (Pages 55 - 58)
- To consider the report of the meeting of the Public Conveniences Advisory Group held on 24th November 2005.
- Ms C Deller
388007**
- (b) **PUBLIC CONVENIENCES - IMPROVEMENT PROPOSALS**
(Pages 59 - 70)
- To consider a report by the Head of Environment and Transport detailing proposals for the improvement and ongoing maintenance of town centre public conveniences.
- C Allen
388380**
- 8. HOMELESSNESS PREVENTION OFFICER: REQUEST FOR THE RELEASE OF FUNDS** (Pages 71 - 74)
- By way of a report by the Head of Housing Services to consider a request for the release of funding for a Homelessness Prevention Officer post.
- S Plant
388240**
- 9. ALFRED HALL MEMORIAL FIELD/EYNESBURY ROVERS FC DESIGN BRIEF** (Pages 75 - 84)
- To consider a report by the Planning Policy Manager requesting the adoption of the revised design brief as Interim Planning Guidance.
- M Huntington
388404**
- 10. RAMSEY CONSERVATION AREA, BOUNDARY REVIEW, CHARACTER ASSESSMENT AND MANAGEMENT PLAN CONSULTATION DOCUMENTS** (Pages 85 - 106)
- To consider a report by the Head of Planning Services seeking approval for consultation purposes of the draft Management Plan for the Ramsey Conservation Area.
- L Brown
388476**
- 11. DEVELOPMENT BRIEF - THE GRAND CINEMA, RAMSEY** (Pages 107 - 122)
- With the assistance of a report by the Head of Planning Services, to consider the outcome of consultations on the draft Development Brief for the Grand Cinema, Ramsey.
- C Surfleet
388476**
- 12. RESIDENTIAL DEVELOPMENT SITE, MOORHOUSE DRIVE, HUNTINGDON** (Pages 123 - 124)
- To consider a report by the Heads of Housing Services and of Legal and Estates regarding the disposal of Council-owned land at Moorhouse Drive, Huntingdon.
- F Mastrandrea
388208
K Phillips
388260**
- 13. THE COUNCIL'S SCHEME OF DELEGATION: INTERIM VARIATION PENDING THE APPOINTMENT OF A DIRECTOR OF COMMERCE AND TECHNOLOGY** (Pages 125 - 126)
- With the assistance of a report by the Head of Administration to consider interim arrangements relating to the Council's Scheme of Delegation pending the recruitment of a replacement Director of Commerce and Technology.
- Mr R Reeves
388003**

14. APPOINTMENTS PANEL

The Appointments Panel established by the Council on 18th May 2005 comprises Councillors Baker, Davies, Rogers and Simpson, together with the relevant Executive Councillor in relation to the post to be filled. The remit of the Panel is to make recommendations to full Council on the appointment of a Chief Executive and, subject to the Employment Procedure Rules, to make appointments to Chief Officer and Heads of Services posts.

P Watkins
388002

In anticipation of the forthcoming vacancy in the post of Director of Commerce and Technology, the Chief Executive will report on the requirement for Cabinet to nominate an Executive Councillor to serve on the Panel for this purpose.

15. EMPLOYMENT PANEL

To appoint an Executive Councillor as ex-officio Member of the Employment Panel.

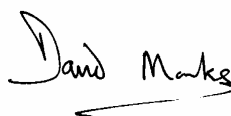
P Watkins
388002

16. RISK MANAGEMENT

Arising from a review of Risk Management procedures, the Corporate Governance Panel has recommended that a Cabinet member be appointed Risk management "Champion".

Mrs H Taylor
388008

Dated this 7 day of December 2005



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
 2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*
-

Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.